

# Request for Expression of Interest and Invitation to Tender at Lake Chad Research Institute (LCRI)

Lake Chad Research Institute

Maiduguri

Federal Ministry of Agriculture and Rural Development

P.M.B. 1293 Killometre 5, Gamboru/Ngala Road Maiduguri, Borno State

Request for Expression of Interest and Invitation to Tender

## A. Introduction

Lake Chad Research Institute (LCRI), Maiduguri in accordance with Public Procurement Act 2007 wishes to carryout some its Capital Project under the 2014 Budget. To this end, interested and capable contractors with relevant experience are invited to submit prequalification document/tender for the following project/ supplies

## B. Description of Work

1. Perimental Block Wall Fencing
2. Rehabilitation of LCRI Conference Hall
3. Completion of Staff Quarters and Executive Director's official Residence.
4. Completion of Road Network
5. Rehabilitation of Staff Clinic.
6. Procurement of Books and Journals.
7. Information Communication Technology (ICT)
8. Procurement of Vehicles:
  - (i) 1No. Toyota PradoVXV6 (2014Model)
  - (ii) 1No. 1 8-Seater Toyota Hiace Bus

### **C. Prequalification Requirements**

Interested Contractors are required to submit their Firm's Profile which must include but not limited to the following documents:

1. Evidence of Incorporation of the Company with the Corporate Affairs Commission (CAC)
2. Copies of Tax Clearance for 2011 , 2012, 2013 respectively
3. VAT Certificate with evidence of remittance to Federal Inland Revenue Service (FIRS)
4. Firm's Audited Account for 2011, 2012, 2013
5. Details of staff strength including Curriculum Vitae (CV) and profile of key staff and associates Evidence of the Firm's Corporate
6. Details of previous related works and services rendered including scope and certificates of valuation/completion Registration with the appropriate Professional body.
7. Clear indication of Head Office Address
8. Sworn Affidavit that the Firm is not bankrupt
9. Sworn Affidavit that none of the Principal or Associate of the Firm is an ex-convict or bankrupt
10. Evidence of Financial capability and banking support (Bank references, references statement of Account)

### **D. Collection of Document**

Interested companies/firms should collect the bidding documents containing detailed specification for the Procurements from Procurement Planning Committee Secretariat, Room 04, 1<sup>st</sup> floor, Admin. Block LCRI, Maiduguri, Borno State on payment of a non-refundable fees of N30,000.00 (Thirty Thousand Naira) per LOT only into Bank: Enterprise Account No. 1400016639.

### **E. Submission of Tender Documents**

1. The Prequalification documents and financial bid, labeled separately as appropriate and the two envelopes put in another one envelope sealed and labeled at the right hand corner indicating project name, and name of bidder clearly written at the reverse side, addressed to:

The Executive Director

Lake Chad Research Institute (LCRI)

P.M.B.1293 Gamboru/Ngala

Road Maiduguri

**Note:**

Prequalification and Financial Proposals duly signed by a designated officer of the Firm should be submitted Not Later than 31<sup>st</sup> May, 2014 by 12 noon.

**F. Opening of Document**

These documents would be opened on 3<sup>rd</sup> June, 2014 in the institute's Conference Room at 10:00am. Contractors, NGOS AND INTERESTED General Public are invited to witness the opening. Please note that response to this invitation shall not oblige the Institute to consider any responding Firm for qualification. All cost incurred as a result of response to this invitation and any subsequent requests for information shall be borne by the responding Firm. The Institute is not bound to accept submissions that do not meet up with the requirement as specified or the lowest tender

**ALL ENQUIRIES TO BE DIRECTED TO:**

**The Executive Director**

**Lake Chad Research Institute**

**KM 5, Gamboru/Ngala Road**

**P.M.B. 1293, Maiduguri.**

**Signed:**

**Executive Director**